**Bilateral agreement**

**for Mobility project between HEIs under**

**EEA Scholarship Programme Slovakia**

|  |  |
| --- | --- |
| **Number:** |  |

between

**Name of the Applicant’s organisation**

Name of the faculty

Street, No.

Postal Code Town

Country

Erasmus ID: …

represented by Name, position

(hereinafter referred to as the “**Applicant**”)

and

**Name of the Partner organisation**

Name of the faculty

Street, No.

Postal Code Town

Country

Erasmus ID: …

represented by Name, position

(hereinafter referred to as the “**Partner**”)

**Article 1 – Scope**

The Parties agree to cooperate on the mobility of students, PhD students and/or staff in the context of the EEA Scholarship Programme Slovakia in the time period from *DD.MM.YYYY* to *DD.MM.YYYY*.

**Article 2 – Contact information**

All information, queries and correspondence concerning this agreement will be addressed to the contact persons listed below:

1. Contact person(s) of the Applicant:

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Department |  |
| E-mail address |  |
| Phone No. |  |
| Fax No. |  |

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Department |  |
| E-mail address |  |
| Phone No. |  |
| Fax No. |  |

1. Contact person(s) of the Partner:

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Department |  |
| E-mail address |  |
| Phone No. |  |
| Fax No. |  |

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Department |  |
| E-mail address |  |
| Phone No. |  |
| Fax No. |  |

**Article 3 – Mobility numbers**

The partners commit to amend the table below in case of changes in the mobility data by no later than by the end of each reporting period.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student mobilities for studies – 1st, 2nd study cycle** | | | | **Spring term 2014/2015** | | **Autumn term 2015/2016** | | **Spring term 2015/2016** | |
| **FROM** | **TO** | **ISCED-F code** | **Subject area name** | **students** | **months** | **students** | **months** | **students** | **months** |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PhD student mobilities for studies – 3rd study cycle** | | | | **Spring term 2014/2015** | | **Autumn term 2015/2016** | | **Spring term 2015/2016** | |
| **FROM** | **TO** | **ISCED-F code** | **Subject area name** | **months** | **months** | **students** | **months** | **students** | **months** |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Staff mobilities for teaching** | | | | **Spring term**  **2014/2015** | | | **Autumn term**  **2015/2016** | | | **Spring term**  **2015/2016** | | |
| **FROM** | **TO** | **ISCED-F code** | **Subject area name** | **staff** | **months** | **days[[1]](#footnote-1)** | **staff** | **months** | **days1** | **staff** | **months** | **days1** |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |  |  |  |
| *Fill in ID code* | *Fill in ID code* |  |  |  |  |  |  |  |  |  |  |  |

**Article 4 – Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills[[2]](#footnote-2) at the start of the study or teaching period.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution** | **Subject area** | **Language of instructions 1** | **Level** | **Language of instructions 2** | **Level** |
| *Fill in ID code* |  |  |  |  |  |
| *Fill in ID code* |  |  |  |  |  |

**Article 5 – Additional requirements**

*To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.*

**Article 6 – Calendar**

1. *Applications/information on nominated 1st, 2nd study cycle students shall reach the receiving institution by:*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Receiving institution*** | ***Spring term 2014/2015*** | ***Autumn term 2015/2016*** | ***Spring term 2015/2016*** |
| *Fill in ID code* |  |  |  |
| *Fill in ID code* |  |  |  |

*The receiving institution will send its decision within ... weeks.*

1. *Information on nominated PhD students shall reach the receiving institution at the latest: ... The receiving institution will send its decision within ...*
2. *A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. It should normally not exceed five weeks.*

|  |  |
| --- | --- |
| V/In ............................... dňa/on .......... | V/In ............................... dňa/on .......... |
| ……………………………………………………  Applicant | ……………………………………………………  Partner |

1. Please provide cumulative number of days (for all persons) for which the daily allowance rate applies, i.e. sum of days of mobility stays up to 10 days (including). Note: number of days can be more than 31. [↑](#footnote-ref-1)
2. Recommended language level:

   Students: Minimum B1

   Staff: Minimum B2 [↑](#footnote-ref-2)